



**GRADUATE DIPLOMA IN APPLIED MANAGEMENT
GRADUATE DIPLOMA IN HOTEL MANAGEMENT
GRADUATE DIPLOMA IN SALES AND MARKETING**

**Monday 27 May or Tuesday 28 May 2019
STUDENT REGISTRATION**

9:30 – 4:30	Please come to the campus any time between 9.30 am and 4.30pm to register and receive your ID card. Please bring your passport and a copy of your visa.	Level 1
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Tuesday 28 May 2019

10:30 – 12:30	<p>IT Induction</p> <p>Learn how to login, use the Wi-Fi, access your student email, and learn about Moodle and the Otago Polytechnic Student Hub.</p> <p>This session is important so you can then receive your Confirmation of Enrolment as proof of address if you wish to open a bank account.</p>	3 rd Floor and 6 th Floor
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Wednesday 29 May 2019

9:15 – 9:30	Student Arrival	Level 1
9:30 – 9:45	Formal Welcome from Staff	Level 1
9:45 – 11:00	<p>Services, Facilities, and Support Available to Students</p> <p>Meet the Student Success Team, who can help you out with any study concerns or issues that arise during your time at OPAIC, and inform you about the campus facilities, resources, and services.</p>	Level 1
11:00 – 11:45	<p>Looking after yourself</p> <p>You will receive positive wellbeing strategies and tips for dealing with stress and coping with the challenges of transitioning to life in a foreign country.</p>	Level 1
11:45-12:15	<p>Becoming more employable</p> <p>A brief introduction to our employability programme and how you can make yourself more employable when at OPAIC</p>	Level 1
12:15-1:15	Lunch provided on campus	Level 1
1:15-1:45	<p>New Zealand Police Presentation</p> <p>This is a great opportunity for you to learn about how to keep safe in Auckland. Hear about issues to look out for to make sure you stay safe and secure and make the most out of your time here.</p>	Level 1
1:45-2:30	<p>Southern Cross Insurance</p> <p>Learn how to benefit from your insurance, including claiming medical costs while you are a student in New Zealand.</p>	Level 1
2:30-3:00	<p>Maori Cultural Performance</p> <p>A unique performance from <i>Te Wehi Haka, the Haka Experience</i></p>	Level 1

Thursday 30 May 2019

9:30 – 10:30	Introduction to your Programme	
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	The Head of Department will go over the Programme requirements and what is expected of you academically.	Room 605
10:30 – 12:30	Academic Orientation	Room 605
12:30 – 1:00	Break	
1:00 – 5:00	Employability Afternoon A series of workshops designed to improve your employability and introduce you to strategies for finding part-time and graduate roles in the New Zealand job market. This will include meeting our alumni and recruiters for part-time roles.	Level 1