**Otago Polytechnic Auckland International Campus**

**O R I E N T A T I O N S C H E D U L E**

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| **Monday 3rd October – Wednesday 5th October 2022**  **Registration** | | |
| **9:00– 4.00pm** | * **Register** at the campus between 9 am and 4 pm anytime. * Bring your **passport**, a copy of your **visa,** and **insurance** plan. If you have not paid your insurance fees through OPAIC, you can sign up for Southern Cross travel insurance. * If you require **a proof of address letter** to open a New Zealand Bank Account, email [aklregistry@op.ac.nz](mailto:aklregistry@op.ac.nz) * Take your **Student ID card photo.** (AIC ServiceDesk will contact you once your Student ID card is ready for pick-up.) | Level 1 |

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| **Wednesday 5th October 2022**  **On campus Orientation** | | |
| **9.45 – 10.00am** | **Students arrive and register your attendance** (refreshments provided) | Level 1 |
| **10.00 – 10.30am** | **Formal Welcome from Staff** and **mihi whakatau**  An introduction to OPAIC teams | Level 1 |
| **10.30 – 11.15am** | **Services, Facilities, and Support Available to Students**  Meet the Student Success Team, who can help you with any study concerns or issues at OPAIC, and inform you about the campus facilities, events, and services. | Level 1 |
| **11.15 – 11.30am** | **Presentation from Southern Cross Insurance**  **Presentation for Future Skills Domestic students** | Level 1  701 |
| **11.30 – 11.45am** | **Campus Tour**  Find your way around the building, and where you can go for help | Level 1- 8 |
| **11.45am – 12.30pm** | **IT Induction**  Learn how to login, use the Wi-Fi, access your student email, and learn about Moodle and the Otago Polytechnic Student Hub. | Level 3  Room  301 & 302 |
| **12.30 – 1.00pm** | **Lunch** provided | Level 1 |
| **1.00 – 1:30pm** | **Employability introduction**  Introduction to Work Ready Essentials and Employability services available to you  **NZCEL Academic Orientation**  NZCEL Level 4 & 5 | Level 1  Level 8 |
| **1.30 – 2.30pm** | **Academic Orientation: Introduction to your Programme**  Find out from your lecturers about your programme: an important opportunity to ask questions.  PGDip Applied Management / Master of Applied Management  NZDB / Bachelor of Applied Management / GD Applied Management  IT programmes  Construction programmes | Level 1  303  701  702 |