**Otago Polytechnic Auckland International Campus**

**O R I E N T A T I O N S C H E D U L E**

|  |
| --- |
| **Monday 3rd October – Wednesday 5th October 2022****Registration**  |
| **9:00– 4.00pm** | * **Register** at the campus between 9 am and 4 pm anytime.
* Bring your **passport**, a copy of your **visa,** and **insurance** plan. If you have not paid your insurance fees through OPAIC, you can sign up for Southern Cross travel insurance.
* If you require **a proof of address letter** to open a New Zealand Bank Account, email aklregistry@op.ac.nz
* Take your **Student ID card photo.** (AIC ServiceDesk will contact you once your Student ID card is ready for pick-up.)
 | Level 1 |

|  |
| --- |
| **Wednesday 5th October 2022****On campus Orientation** |
| **9.45 – 10.00am** | **Students arrive and register your attendance** (refreshments provided) | Level 1 |
| **10.00 – 10.30am** | **Formal Welcome from Staff** and **mihi whakatau**An introduction to OPAIC teams | Level 1 |
| **10.30 – 11.15am** | **Services, Facilities, and Support Available to Students**Meet the Student Success Team, who can help you with any study concerns or issues at OPAIC, and inform you about the campus facilities, events, and services.  | Level 1 |
| **11.15 – 11.30am** | **Presentation from Southern Cross Insurance****Presentation for Future Skills Domestic students** | Level 1701 |
| **11.30 – 11.45am** | **Campus Tour**Find your way around the building, and where you can go for help | Level 1- 8 |
| **11.45am – 12.30pm** | **IT Induction** Learn how to login, use the Wi-Fi, access your student email, and learn about Moodle and the Otago Polytechnic Student Hub. | Level 3Room 301 & 302 |
| **12.30 – 1.00pm** | **Lunch** provided | Level 1 |
| **1.00 – 1:30pm** | **Employability introduction**Introduction to Work Ready Essentials and Employability services available to you **NZCEL Academic Orientation**NZCEL Level 4 & 5 | Level 1Level 8 |
| **1.30 – 2.30pm** | **Academic Orientation: Introduction to your Programme**Find out from your lecturers about your programme: an important opportunity to ask questions. PGDip Applied Management / Master of Applied Management NZDB / Bachelor of Applied Management / GD Applied ManagementIT programmes Construction programmes  | Level 1303701702 |