

# Otago Polytechnic Auckland International Campus

## ORIENTATION SCHEDULE

Monday 3<sup>rd</sup> October – Wednesday 5<sup>th</sup> October 2022

### Registration

9:00– 4.00pm	<ul style="list-style-type: none"> <li>✓ Register at the campus between 9am and 4pm anytime.</li> <li>✓ Bring your <b>passport</b>, a copy of your <b>visa</b> and <b>insurance</b> plan. If you have not paid your insurance fees through OPAIC, you can sign up for Southern Cross travel insurance.</li> <li>✓ Verify that you've received your <b>confirmation of enrolment</b>. (This document serves as a <b>proof of address</b> letter, which you will need to open a New Zealand <b>bank account</b> if you don't have one already.)</li> <li>✓ Take your <b>Student ID card photo</b>. (AIC ServiceDesk will contact you once your Student ID card is ready for pick-up.)</li> </ul>	Level 1
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Wednesday 5<sup>th</sup> October 2022

### Offshore Orientation

4:00 – 5:00pm	Online Orientation for Off-shore NZCEL students ONLY	MS Teams
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Wednesday 5<sup>th</sup> October 2022

### On campus Orientation

9.45 – 10.00am	Students arrive and register your attendance (refreshments provided)	Level 1
10.00 – 10.30am	<b>Formal Welcome from Staff</b> and mihi whakatau An introduction to OPAIC teams	Level 1
10.30 – 11.15am	<b>Services, Facilities, and Support Available to Students</b> (Insurance update) Meet the Student Success Team, who can help you with any study concerns or issues at OPAIC, and inform you about the campus facilities, events, and services.	Level 1
11.15 – 11.30am	<b>Presentation from Southern Cross Insurance</b>  <b>Presentation for Future Skills Domestic students</b>	Level 1  701
11.30 – 11.45am	<b>Campus Tour</b> Find your way around the building, and where you can go for help	Level 1- 8
11.45am – 12.30pm	<b>IT Induction</b> Learn how to login, use the Wi-Fi, access your student email, and learn about Moodle and the Otago Polytechnic Student Hub.	Level 3 Room 301 & 302
12.30 – 1.00pm	Lunch provided	Level 1
1.00 – 1:30pm	<b>Employability introduction</b> Introduction to Work Ready Essentials and Employability services available to you  <b>NZCEL Academic Orientation</b> NZCEL Level 4 NZCEL Level 5	Level 1   601 802
1.30 – 2.30pm	<b>Academic Orientation: Introduction to your Programme</b> Find out from your lecturers about your programme: an important opportunity to ask questions.  Postgraduate Diploma & Master's Degree BAM / GDAM Bachelor of IT / GDIT Construction	   700 303 701 702