|  |  |
| --- | --- |
| **Monday 17 February 2020** | **Programme Orientation** |
| Compulsory  10. 00am | Please report to the L Block, Room L105, 100 Anzac Ave to meet your Programme Leaders (opposite the end of Albany St) Campus Map enclosed |
| 10.15am | Welcome by our Head of School - Richard Nyhof |
| 10. 20am | Introduction about the programme by David Finnie and discussion/talk with 2nd year students |
| 11.00am | Break for morning tea. |
| 11.15am | Guest Speaker - TBA |
| 12.15pm | Walk around the campus |
| 1.00pm | Mihi - To be held in the Hub |
| 1.45pm | Finish. Please take this time to enjoy the rest of your day to process all the information you have been given. If you haven’t already you may like to arrange your student ID card.  Go and enjoy some lunch from Eden café or Fluid café. |
| **Tuesday 18 February** | Māori Student Powhiri  https://www.op.ac.nz/students/maori-students/ |
| **Wednesday 19 February**  **Compulsory**  **10.am – 2.30pm** | Course study set up followed by computer lab/health and safety.  Lunch will be provided on this day. |
| **Thursday - Friday** | Please use these days to enjoy what OPSA/OP and Dunedin has on to offer during Orientation week, you can find a list of events at <https://www.ousa.org.nz/events/orientation> |
|  | **Other Information** |
| **Monday 24 February** | Formal classes will commence on Monday 24 February. Please check your timetable |
|  | Timetable. (Drafted copy attached for your information. Please note this is a draft copy only and may change slightly) – A full timetable will also be available on the Student Hub shortly. Please frequently check your student hub for any changes made to the timetable. |
|  | Course materials list - enclosed. Please note you will need to order these direct. |
|  | Campus map - enclosed |
|  | Once enrolled you can log directly into your student hub. Your username and password are on your invoice. You can access your email through the student hub along with your timetable, the courses you are enrolled into, how to access Moodle etc. Please check your student email regular for any updates on your course once you have started.  Please click on the link below.  https://www.op.ac.nz/hub/?student=1 |
|  | Moodle. – On your first day you will be given Moodle access to the courses you are enrolled into. Please contact [michelle.higginson@op.ac.nz](mailto:michelle.higginson@op.ac.nz) if you can’t view this. |
|  | **What do you do next?** |
|  | Once you are fully enrolled you can arrange to collect up your student ID card from the OPSA office in the Hub on Forth street. Please visit the website confirming the hours they are open to arrange this. |
|  | Pay your invoice. |
|  | If paying by student loan, you will need to contact StudyLink to arrange this. |
|  | Arrange your course materials |
|  | **Contact Information** |
|  | If you have any questions, please contact the College of Engineering, Construction and Living Sciences. on:  Phone: 0800 762 786  Email: [michelle.higginson@op.ac.nz](mailto:michelle.higginson@op.ac.nz)  **Please remember to let us know if your contact details change.**  **NB. Parking around Otago Polytechnic is at a premium. There is no student campus parking available.** |